

SUPPLEMENT 3.0 ELECTION PROCEDURE

Strikethrough: S = text deleted. Underline: S = text added

Nomination Process: In October, prior to or at the October Membership Meeting, a Member may nominate themselves by submitting a letter to the KPGC Secretary. The nominee's form letter shall clearly state the following:

1. I, (John Doe, address, phone) **am submitting my name to be placed in nomination for the December (year) election to the Board of Directors. I want to be nominated for the following position (Circle one: President, Vice President, Secretary, Treasurer, Director of Maintenance) for a one year term.** I reside at Kings Point (all year) or (from (date) to (date)). I believe I will make a good Director because: (background, knowledge, abilities, etc.). **Nominee's Signature and date.**

SUPPLEMENT 4.0 DUE PROCESS

A. Due process for Members not-in-good-standing: default or abandonment of a Plot

1. Any complaint regarding violation of the Governing Documents by a Member or a Member's invited guest must be witnessed and attested to by at least two KPGC Members and reported to the ~~Director of Maintenance~~ Board of Directors in writing, before action can be taken. The ~~Director of Maintenance~~ Board of Directors shall follow-up to verify the facts and determine if the Member was in violation. If verified, then the following shall take place:
4. If a Plot or Orchard requires maintenance at the time of the monthly inspections, a letter will be mailed to the assignee, or an email will be sent if requested, the Board will first attempt to call the Assignee to notify them of the problem and determine the Assignee's time frame and giving 30 days notice for correcting the problem.
5. If the ~~Assignee cannot be reached by phone~~ problem is not resolved by the next monthly inspection, the Secretary shall mail notice to the Assignee to the most current address on file, stating that if the problem is not corrected within 15 days, the Plot shall be considered to be abandoned. All Correspondence shall be read at the next Board meeting. The Secretary shall

note the correspondence in the minutes (date, to, from, subject) and the board's disposition of the correspondence (filed or if further action is required). The Board will determine if a final notice is warranted and, if so, a letter will be mailed to the assignee that they are in default, the plot is now considered to be abandoned, and they have one (1) week from the date of the letter to remove all personal items from the plot.

6. Assignees will have thirty (30) days from the date of mailing the 30 day notice and 15 days from the date of the 15 day notice to resolve a maintenance problem.

A. If the Plot or Orchard is not maintained within the allotted time, the assigned space will be considered to be **Abandoned**. ~~The Maintenance Director~~ Board of Directors shall attempt to call the Assignee to ~~verify the Assignee's intentions for working the Plot.~~ notify the Assignee that they have one (1) week to remove their personal property from the Plot/Orchard. If the ~~Maintenance Director is~~ Board of Directors are unable to contact the Assignee and the assignee does not respond to the Secretary's correspondence within ~~thirty (30) days of mailing the allotted time,~~ then the Assignee shall be in **Default** and shall forfeit the Plot and/or Orchard for reassignment. There shall be no refund of Dues. Members will be allowed three (3) 30-day notices per year. Any further violation may result in the plot being in default and being reassigned.

6B. If an Assignee does not start and maintain a Garden during ~~at least one of the~~ Membership year's growing seasons, the Plot will be considered to be **Abandoned** and the Plot shall be reassigned. The majority of the Plot should be productive during the October to May growing season.