



IRRIGATION RUNTIME CHANGE REQUEST

DATE: _____

Section: 1 2 3 4

Landscaper: _____

Association: _____

Zone#: _____

Sprays Rotors Drip Mixed

Current Runtime: _____

Amount of minutes to increase: _____ Amount of minutes to decrease: _____

**Runtimes will only be accepted in minutes. Any other measurements will be denied.*

New Requested Runtime: _____

Special Instructions (if any):

_____ By initialing here I acknowledge that I have reviewed the current Daily Outage Report on kpmaster.com to confirm that all irrigation systems are working properly.

Landscaper Signature

Instructions:

1. Fill out this form in its entirety. Note that Increases and decreases must be requested in minutes. Request in any other measurement will be denied.
2. Initial AND sign.
3. Upload the completed form to an Upkeep work order request. Runtime requests may be submitted by the Landscaper or Federation Landscape Contractor Administrator only.

****Changes will be completed within 72 hours (excluding weekends) from the date the request is entered into Upkeep.***